



THOMAS L. GARTHWAITE, M.D.  
Director and Chief Medical Officer

FRED LEAF  
Chief Operating Officer

COUNTY OF LOS ANGELES  
DEPARTMENT OF HEALTH SERVICES  
313 N. Figueroa, Los Angeles, CA 90012  
(213) 240-8101

BOARD OF SUPERVISORS

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First District

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October 23, 2003

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**TEMPORARY MEDICAL PERSONNEL SERVICES AGREEMENTS (All Districts) (3 Votes)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

Approve and instruct the Director of Health Services, or his designee, to offer and sign a form agreement with the agencies identified in Attachment B, for the provision of temporary medical personnel services at Olive View-UCLA Medical Center, at an estimated cost of \$40,000, effective upon Board approval through June 30, 2004.

**PURPOSE/JUSTIFICATION OF THE RECOMMENDED ACTION:**

This action will enable the Department of Health Services (Department) to increase its list of temporary radiologic personnel services providers, which will ensure that adult echocardiography services will be covered on an as-needed, part-time basis at Olive View-UCLA Medical Center, and will also ensure there is no patient care interruption.

**FISCAL IMPACT/FINANCING:**

The estimated net County cost for these agreements is \$40,000, for the period commencing upon Board approval through June 30, 2004. Funding is included in the Fiscal Year 2003-04 Adopted Budget and will continue to be requested in future fiscal years.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

For a number of years, the County has contracted with Board approved registry agencies for the provision of as-needed and part-time medical personnel services to address critical staffing shortages, peak workloads, unexpected emergencies, and vacation coverage at Department facilities. These contracts are recruited by a non-competitive solicitation process by the County medical facilities.

On December 19, 2000, the Board approved form agreements which were offered to the existing contractors as renewal agreements. At that time, we indicated that we would return to the Board in Fiscal Year 2001-02 to request approval of any new temporary medical personnel services agreements, on an as-needed basis.

On June 17, 2003, the Board approved a one-year extension amendment through June 30, 2004, for the existing temporary medical personnel services agreements, while the Department develops and implements a master agreement for these services. The Department is working to develop master agreements as a more efficient process for utilizing these services in the future. Until the master agreement is in place, the Department will continue to return to the Board to request the addition of registries, if required.

Olive View-UCLA Medical Center is continuing to experience an increase in their Cardiology Department workload, and continues to meet the obstacle of securing competent personnel for adult echocardiography services. Adult echocardiography technicians are not always available for part-time work through current radiologic contracts because more technically competent technicians are usually assigned to regular commitments and therefore, are not available for Olive View-UCLA Medical Center assignments.

The Department has identified two providers that will ensure that the part-time adult echocardiography services will be met. These contract services will continue to be utilized only for the most critical Department functions for which County employees and County-re-employment list personnel are not available. The Department will continue to canvass qualified employees on the County's re-employment list for as-needed or part-time employment.

Both agreements satisfy traditional Civil Service exceptions permitting contracts which are exempt under the provisions of Proposition A under County Code Section 2.121 because they are for intermittent or part-time services.

The agreements include provisions requiring each provider to have a risk management or loss prevention plan prior to commencing services and to comply with all County standard indemnification and insurance requirements.

The form agreement has been reviewed by the Department of Human Resources, affected unions, Employee Relations and participating Department facilities.

Attachments A and B provide additional information.

County Counsel has approved the form agreement as to use and form.

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October 23, 2003  
Page 3

CONTRACTING PROCESS:

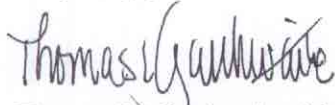
United Technologists Association has been providing services under Purchase Order Agreements approved by the County's Purchasing Agent, who subsequently requested that the Department assume administrative responsibility for contracting the services.

IMPACT ON CURRENT SERVICES (OR PROJECTS):

Approval of the recommended agreements will ensure the continued availability of as-needed temporary medical personnel services for County patients at County hospitals, comprehensive health centers, and health centers through June 30, 2004.

When approved, this Department required three signed copies of the Board's action.

Very truly yours,



Thomas L. Garthwaite, M.D.  
Director and Chief Medical Officer

Attachments (3)

c: Chief Administrative Officer  
County Counsel  
Executive Officer, Board of Supervisors  
Auditor-Controller

BLETCD3049.CBA  
cba:09/02/03



SUMMARY OF AGREEMENT

1. TYPE OF SERVICE:

Temporary medical personnel services (adult echocardiography) at Olive View-UCLA Medical Center.

2. AGENCY ADDRESS AND CONTACT PERSON:

United Technologists Association  
434 W. Colorado Street., Suite 202  
Glendale, California 91204

Attention: Naim Fakhiri  
Telephone: (818) 553-1833

X-Pert Medical Imaging, Inc.  
2029 Verdugo Boulevard #240  
Montrose, CA 91020  
Attention: Haideh Salehi,  
Telephone: (818) 236-3890

3. TERM:

The agreements will become effective upon Board approval and continue through June 30, 2004.

4. FINANCIAL INFORMATION:

The estimated net County cost of the agreements is \$40,000 for the period commencing upon Board approval through June 30, 2004. Funding is included in the Fiscal Year 2003-04 Adopted Budget and will continue to be requested in future fiscal years.

5. APPROVALS:

Olive View-UCLA Medical Center:	Melinda Anderson, Chief Executive Officer
Contracts and Grants Division:	Riley J. Austin, Acting Chief
County Counsel (as to form):	Sharon A. Reichman, Senior Deputy County Counsel

REQUESTED REGISTRIES

1. United Technologists Association  
434 W. Colorado Street, Suite 202  
Glendale, California 91204

Contact: Naim Fakhiri  
Telephone: (818) 553-1833

2. X-PERT Medical Imaging, Inc.  
2029 Verdugo Boulevard #240  
Montrose, CA 91020

Contact: Haideh Salehi, President  
Telephone: (818) 236-2896

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